



**Board of Directors Candidate Application**

**Date** \_\_\_\_\_

**Name** \_\_\_\_\_  
First MI Last Familiar name

**Residence**

Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_  
E-mail \_\_\_\_\_

**Employer**

Name \_\_\_\_\_  
Your title \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ E-mail \_\_\_\_\_  
Type of business or organization \_\_\_\_\_  
Primary service(s) and area/population served \_\_\_\_\_

Preferred method of contact ( ) Email ( ) Text

**Why are you interested in joining the Board of Directors of Volunteer McKinney?**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**What involvement have you had with Volunteer McKinney? (Please X all that apply)**

\_\_\_ Make a Difference Day \_\_\_ Party in the Park  
\_\_\_ Santa on the Square \_\_\_ Spirit of McKinney

**Please list boards and committees that you serve on, or have served on (business, civic, community, fraternal, political, professional, recreational, religious, social).**

Organization	Role/Title	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Education/Training/Certificates**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Optional** – Have you received any awards or honors that you'd like to mention?

---

---

---

How do you feel **Volunteer McKinney** would benefit from your involvement on the Board?

---

---

---

**Skills, experience and interests** (Please X all that apply)

<input type="checkbox"/> Finance, accounting	<input type="checkbox"/> Education, instruction
<input type="checkbox"/> Personnel, human resources	<input type="checkbox"/> Special events
<input type="checkbox"/> Administration, management	<input type="checkbox"/> Grant writing
<input type="checkbox"/> Nonprofit experience	<input type="checkbox"/> Fundraising
<input type="checkbox"/> Community service	<input type="checkbox"/> Outreach, advocacy
<input type="checkbox"/> Policy development	Other _____
<input type="checkbox"/> Program evaluation	Other _____
<input type="checkbox"/> Public relations, communications	Other _____

**Please list any groups, organizations or businesses that you could serve as a liaison to on behalf of Volunteer McKinney.**

---

---

---

**Please tell us anything else you'd like to share.**

---

---

---

## **Board Member Expectation Statement**

### **General Expectations**

1. Support Volunteer McKinney's mission, purposes, goals, policies, and programs while knowing its strengths and needs.
2. Suggest possible nominees to the Board who are men and women of achievement and who can make significant contributions to the work of the Board and the progress of Volunteer McKinney.
3. Serve actively on committees of the Board.
4. Participate in the planning of activities and events sponsored by Volunteer McKinney.

### **Meetings**

1. Prepare for and participate in the monthly Board meetings and committee meetings and Board Retreat.

2. Ask timely and substantive questions at Board and committee meetings consistent with personal conscience, convictions, and ethics, while supporting the majority decision on issues decided by the Board.
3. Maintain confidentiality of the Board's executive sessions and speak for the board or Volunteer McKinney only when authorized to do so.
4. Suggest agenda items for Board and committee meetings to ensure that significant policy-related matters are addressed.

### **Avoiding Conflicts**

1. Serve Volunteer McKinney rather than any special interest group or constituency.
2. Avoid even the appearance of a conflict of interest that might compromise the Board or Volunteer McKinney and disclose any possible conflicts to the board in a timely fashion.
3. Never accept or offer any favors or gifts from or to anyone who does business with Volunteer McKinney.

### **Fiduciary Responsibility**

1. Exercise prudence and sound fiscal practices with the Board in the control of and transfer of funds.
2. Faithfully read and understand the financial statements and otherwise help the board fulfill its fiduciary responsibility.

### **Fund Raising**

1. 100% Board participation in annual contributions.
2. Assist Volunteer McKinney development of and implementation of fund development strategies.
3. Assist in fundraising as needed.

Date	Name	Time
October 2 <sup>nd</sup> Wed.	BOARD MEETING*	7:30 am
October 4 <sup>th</sup> Sat.	Make a Difference Day Event	8am-3pm
November 2 <sup>nd</sup> Wed.	BOARD MEETING*	7:30 am
December 2 <sup>nd</sup> Wed.	BOARD MEETING*	7:30 am
Late Nov – Dec	Santa on the Square (Thurs, Fri, Sat & Sun)	Various times
January 2 <sup>nd</sup> Wed.	BOARD MEETING*	7:30 am
January	Board Retreat	8:30am-3:30pm
February 2 <sup>nd</sup> Wed.	BOARD MEETING*	7:30 am
March 2 <sup>nd</sup> Wed.	BOARD MEETING*	7:30 am

<b>March or April</b>	<b>Spirit of McKinney Volunteer Recognition</b>	<b>6pm to 10pm</b>
<b>April 2<sup>nd</sup> Wed.</b>	<b>BOARD MEETING*</b>	<b>7:30 am</b>
<b>MAY 2<sup>nd</sup> Wed.</b>	<b>BOARD MEETING*</b>	<b>7:30 am</b>
<b>June 2<sup>nd</sup> Wed.</b>	<b>BOARD MEETING*</b>	<b>7:30 am</b>
<b>July 2<sup>nd</sup> Wed.</b>	<b>BOARD MEETING*</b>	<b>7:30 am</b>
<b>August 2<sup>nd</sup> Wed.</b>	<b>BOARD MEETING*</b>	<b>7:30 am</b>
<b>September 2<sup>nd</sup> Wed.</b>	<b>BOARD MEETING*</b>	<b>7:30 am</b>
<b>Mid-September</b>	<b>North TX Giving Day</b>	<b>7:30-2:30</b>
<b>October 2<sup>nd</sup> Wed.</b>	<b>BOARD MEETING*</b>	<b>7:30 am</b>
<b>Once a Quarter</b>	<b>Executive Director and Leaders Breakfast</b>	<b>8:30am-10:30am</b>
<b>Once a Quarter</b>	<b>Volunteer Management Training &amp; Speaker Series</b>	<b>9am-Noon</b>
<b>Aug, Oct, Dec, Feb, April, June</b>	<b>Agency Orientation</b>	<b>9am to 10:30 am</b>

\*Board meetings are held on the 2<sup>nd</sup> Wednesday of the month unless otherwise determined by the Board President & Executive Director. Board meetings are schedule to run 7:30am–9:00am.